

# Governor's Cabinet on Nonprofit Health and Human Services

Meeting Minutes  
Tuesday, October 16, 2018  
2:00 p.m.  
Room 1D  
Legislative Office Building

**Cabinet Members Present:** Co-Chair Anne Foley; Co-Chair Luis Perez; Roberta Cook; Alyssa Goduti; Commissioner Amy Porter; Gary Roberge; Anne Ruwet; Commissioner Jordan Scheff; Barry Simon; Kathleen Stauffer; David Stevenson; Commissioner Evonne Klein; Commissioner Miriam Delphin-Rittmon; Josie Katz; Amos Lee Smith; and Richard Porth.

**Designees:** Yvonne Addo for Commissioner Raul Pino; Diana Speranza for Kathleen Brennan; and Cheryl Cepelak for Commissioner Scott Semple.

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1. **Welcome and Introductions:** Co-Chair Foley called the meeting to order at 2:05 p.m. She welcomed and thanked Governor Malloy for attending the beginning of the meeting to give remarks. On behalf of the members, she thanked the Governor for his foresight in creating the Cabinet as well as other policy initiatives that allowed nonprofit agencies to better meet their capital needs and the need of their clients. Co-Chair Perez thanked the Governor for creating the Cabinet and noted that the nonprofit agencies will continue to work collaboratively to build on the work of the Cabinet.

Governor Malloy thanked the members for serving on the Cabinet. He expressed the importance of the partnership established among state agencies and nonprofit organizations working together to implement over half of the Cabinet's 62 recommendations. He also referenced the \$105 million previously allocated and the \$30 million currently available through the Nonprofit Grant Program (NGP) for capital projects. The Governor acknowledged his appreciation of the substantial investments nonprofit organizations made with the NGP grants awarded for projects that created efficiencies among nonprofit organizations.

2. **Public Comment:** Co-Chair Foley opened the floor for public comment. There were no public comments.
3. **Approval of Minutes of April 12, 2018 Cabinet Meeting:** A motion was made by Commissioner Klein and seconded by Barry Simon to approve the April 12, 2018 meeting minutes. The minutes were approved unanimously on a voice vote. Minutes can be found at: [April 12, 2018 Meeting Minutes](#)
4. **Cabinet Activities:** Co-Chair Perez asked Cheryl Cepelak to provide an update on the Nonprofit Cabinet Conference held on September 28, 2018 and other activities of Team 1. The Co-Chairs of the Cabinet thanked Team 1 for all their work organizing the conference. Their PowerPoint presentation can be found at: [PowerPoint Presentation](#). The evaluation of the Nonprofit Conference can be found at: [Nonprofit Conference Evaluation](#)

**Other Cabinet Activities - Team 2:** Co-Chair Foley noted that Team 2 was working on streamlining data and reporting methods. Team 2's recommendation is to work with the Office of Policy and Management

(OPM) to convene a workgroup of representatives from state Purchase of Service (POS) agencies and nonprofit providers, similar to the group that recently met on facility licensing, to apply the Lean process improvement methods regarding data collection, processes and outcome measures in POS contracts. Since Alison Fisher, the Director of Lean at OPM, is out of the office until mid-November, the workgroup has yet to convene. Co-Chair Foley will discuss the Lean project with Alison once she returns to work.

Co-Chair Foley noted that Robert Dakers, who has been a member of the Cabinet since its beginning retired from state service on October 1<sup>st</sup>. Co-Chair Foley thanked him for his excellent work and dedication to the Cabinet.

5. **Nonprofit Grant Program (NGP):** Co-Chair Perez asked Valerie Clark to provide an update on the NGP. She explained that the current Request for Applications (\$30 million) are due on Friday, October 19<sup>th</sup> at 4:00 p.m. She informed members that the applications must be completed online and only supporting documentation may be uploaded. She reported that since the program began in 2013, a total of \$105 million has been awarded to support 568 projects, mostly for vehicle and generator purchases and facility improvements projects. A success story page has been created and information on completed projects have been posted to the page. The success story page can be found at: [Success Stories](#)
6. **License and Certification Workgroup Update:** Co-Chair Perez asked Anne Ruwet to provide an update on the License and Certification Workgroup. The update can be found at: [LCW Summary](#)
7. **Next Steps:** Co-Chair Foley noted that a Summary of the Cabinet's work over the past seven years was e-mailed to members and that a copy of the summary was located in their meeting packet. She asked members to forward any comments or suggestions to OPM. She noted that the summary will be posted to the Nonprofit Cabinet's website and will be used to brief the new administration on the work of the Cabinet. Members suggested that the briefing to the new administration include: (1) a recommendation which considers creating a Nonprofit Liaison position dedicated to the Nonprofit Cabinet; (2) continued discussions regarding high level population outcomes; and (3) continued partnership among state agencies and nonprofit organizations to ensure that the work of the Cabinet continues. The Cabinet summary can be found at: [Nonprofit Cabinet Summary](#)

Co-Chairs Foley and Perez, and several members of the Cabinet, thanked Pam Trotman and Amy Tibor from OPM for all their hard work and contributions to the Cabinet. Co-Chairs Foley and Perez thanked the members for their dedication, support and commitment to the Cabinet. Members from nonprofits were encouraged to make their presence and needs known to the new administration.

8. **Adjournment:** the meeting was adjourned at 3:05 p.m.